

Demand and Summons for Debt- Western Australia Checklist

☐ CREDITOR/S

Full Name OR Company Name & ACN	Address (No. Street Name, Suburb, Postcode, Country)
Address for service of documents in claim	

☐ DEBTOR/S

Full Name OR Company Name & ACN	Address (No. Street Name, Suburb, Postcode, Country)

☐ CLAIM DETAILS

Amount (\$ AUD)		
Cause of Action	See examples in the question page titled "What is the Cause of Action?" in the document builder on our website.	
Mode for claim to be served	Bailiff	Personally
	Y/N	Y/N
Date Letter of Demand to be sent		